



MEMBER HANDBOOK

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MISSION STATEMENT

Purpose

- The Dexter Community Orchestra (DCO) is a nonprofit musical group dedicated to cultural enrichment through symphonic music; registered under the Internal Revenue Code, Section 501(c)(3).

Objectives

- To create and maintain a nonprofit community orchestra
- To offer qualified instrumentalists an opportunity to perform symphonic music
- To foster music education for both youth and adults, and
- To contribute to the enhancement of the performing arts in Dexter and the surrounding communities

This Handbook is available online at:
<http://dextercommunityorchestra.org/handbook.pdf>

Revised August 2016

MUSICIAN GUIDELINES

General

- Orchestra members are part of the mailing list, orchestra@dextercommunityorchestra.org, which is the primary method of communication.
- Please keep your contact information current by notifying the Personnel Manager of any changes.
- Auditions are at the discretion of the Music Director.
- The Music Director may determine section placement and Section Leaders.
- Members will assist in disseminating concert and fundraising literature.
- By participating with the DCO, you consent to the release of audio/video media which may contain your likeness and performance.
- The DCO is funded in large part by its members through
 - Voluntary donations through the Treasurer or via PayPal at <http://www.dextercommunityorchestra.org>
 - Musical Taste of Dexter
 - Kroger Community Rewards, see the Treasurer for details
 - Membership fees and assessments are listed in the Standing Rules of DCO
 - Other fundraising opportunities

Attendance

- A rehearsal schedule with locations will be published on the DCO website
- Rehearsals start promptly at 7:00 p.m., with a break at 8:00 p.m., and end at 9:00 p.m.
- Members will sign an attendance sheet at each rehearsal.
- Weather, emergency cancellations, or any change in venues, times, or dates will be communicated prior to 3:00 p.m. through email and at <http://dextercommunityorchestra.org>. If the school district for the location of a rehearsal is closed, the rehearsal will be canceled.
- Members are expected to make rehearsal attendance a priority.
- Absences are to be communicated to the Music Director, Personnel Manager, and your section leader via personnel@dextercommunityorchestra.org.
- Personnel Manager and Music Director may request members to “sit out” a concert due to attendance or score requirements.
- Regular players NOT playing a specific concert should notify the Personnel Manager and Music Director immediately to allow time to fill the position.

Music

- Folders will be distributed by the Music Librarian.
- Bowings will be indicated on string music.
- The Music Director will email rehearsal order prior to each rehearsal.
- Extra music requests will be directed to the Music Librarian(s) at least one week before required via the contact information listed in this *Member Handbook*.
- **Music will be turned in immediately after the end of each concert**, in concert order unless otherwise specified.
- Members who fail to return music on time and in good condition will cover any resulting expenses.

CONCERT GUIDELINES

Concert Dress (unless otherwise stated)

- Men will wear a black tuxedo or suit; black bow tie, shoes, belt, and socks; and white shirt.
- Women will be dressed equally formally by wearing a long black dress; or long black skirt, or long black dress pants with a black top. Dresses and tops will have at least $\frac{3}{4}$ length sleeves, and a tasteful, modest neckline. Women will wear black hose and shoes. Exercise pants, sweat pants, yoga pants, or mini-skirts are NOT permitted.

Gazebo Concert Dress (casual, outdoor attire)

- Men will wear black slacks, socks, shoes, belts, and white Orchestra polo shirt or plain white polo shirt.
- Women will wear black slacks or skirt, hose/socks, shoes, belts and white Orchestra polo shirt or plain white polo shirt.

Concert Etiquette

- When musicians are not playing in a piece, they will be off stage.
- There will be no electronics or other non-music items on stage during a performance.
- During applause, all orchestra members will be gracious by facing their audience; and will wait until the applause has stopped before moving their music or cleaning their instruments.

Chamber Ensembles

Mission Statement

- To encourage Dexter Community Orchestra musicians to play chamber music as an outreach for the Orchestra

Forming ensembles

- Any Orchestra member may form an ensemble.
- Ensembles wishing to perform are to contact the Ensembles Chair who will assist with dates, locations and logistics.
- Forward information, with photos, about all performing ensemble groups to the Ensembles Chair to be added to Facebook, Newsletter, etc. to keep our audience updated

Schedule

- Annual Chamber Ensemble performances (in addition to the above) are
 - Musical Taste of Dexter, traditionally in September
 - Winter/February Dexter District Library and various locations

CONTACT INFORMATION

Music Director	Anthony Elliott	aelliott@umich.edu	734-764-2523
Personnel Manager	Carole MacQueen	personnel@dextercommunityorchestra.com carole.macqueen@rainbowrehab.com	734-260-3394
Music Librarian	Betty Halliday	bettyehalliday@gmail.com	734-740-0069
Board of Directors			
President	Jonathan Peters	petejo3@gmail.com	734-780-5277
Vice President	Joe Lange	josephwlange@gmail.com	734-929-2055
Secretary	Laura Hogan	thehogans987@gmail.com	248-310-9241
Treasurer	Judy Dooley	jdooley@umich.edu	734-353-7690
Member	Betty Halliday	bettyehalliday@gmail.com	734-740-0069
Member	Martha DeCamp	decampmL@comcast.net	734-424-9391
Member	John Schumacher	nt8c@juno.com	734-358-2455
Member	Kathy West	kathywes@umich.edu	734-994-1493
Member	Angie Noble	angnoble761@gmail.com	734-678-4392
Member	Lori Sprague	lsprague75@sbcglobal.net	734-223-2841

The Dexter Community Orchestra Board of Directors meets monthly, usually at the Dexter District Library, 3255 Alpine Street, Dexter. Meetings are announced via email and posted to the DCO website. All DCO members are welcome to attend.

Mail Dexter Community Orchestra, P.O. Box 331, Dexter MI 48130
Email info@dextercommunityorchestra.org
Website <http://dextercommunityorchestra.org>
Face Book www.facebook.com/dextercommunityorchestra
Newsletter publicrelations@dextercommunityorchestra.org